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PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

**GOVERNMENT OF WEST BENGAL**

**Department of Food & Supplies**

11A, Mirza Galib Street,

Kolkata-700 087

**NOTIFICATION**

**No. 3157-FS.-Kolkata, the 25th November, 2016.**— WHEREAS it has been considered necessary to amend the West Bengal Urban Public Distribution System (Maintenance & Control) Order, 2013 (hereinafter referred to as the said Control Order), in the manner hereinafter appearing;

**NOW, THEREFORE,** in exercise of the power conferred by section 3 of the Essential Commodities Act, 1955 (10 of 1955) read with the Government of India, Ministry of Consumer Affairs, Food & Public Distribution (Department of Food & Public Distribution) Order No. G.S.R. 630(E), dated 31<sup>st</sup> August, 2001, the Governor is pleased hereby to make, with immediate effect, following amendment in the said Control Order, namely: —

**Amendment**

In the said Control Order, —

(1) in Part II, for clause 3 and clause 4, *substitute* the following clauses: —

**“3. Entitlement.** — (1) The State Government in the Food and Supplies Department shall issue ration cards only to citizen of India who is resident of any of such places in the State of West Bengal as mentioned in Schedule A as per the procedure laid down in clause 4 for the purposes of using it under the Targeted Public Distribution System, or schemes mentioned in the National Food Security Act, 2013 (20 of 2013) or a specific scheme of the State Government for distribution of essential commodities for following categories of people: —

- (a) enlisted under Antyodaya House Hold and Priority Household;
- (b) enlisted under the Rajya Khadya Suraksha Yojana Scheme,
- (c) Any other welfare schemes, as the State Government may, by notification publish in the *Official Gazette*, declare for distribution of essential commodities.

(2) Any bonafide establishment situated in any of the places as mentioned in Schedule A and having need of any public distribution commodity for its own consumption may apply for a ration permit to be issued by the Director with validity for a period of one year in terms of recommendation as may be made by the concerned Joint Director or Deputy Director and such permit shall be renewable annually.

**4. Procedure for issue of ration card.** – (1) Any person residing in any of such places in the State of West Bengal as mentioned in Schedule A having no ration card anywhere in India may apply to the Ration Card Issuing Authority, having jurisdiction –

- (i) in Form III-U (Schedule - G) for inclusion of his name in the eligible beneficiary list mentioned in clause 3; or
- (ii) in Form IV-U (Schedule – G1) for inclusion of name of one or more member of a family to the existing beneficiary list already belonging to the respective categories mentioned in clause 3.

(2) On receipt of the application under clause (1), the concerned Ration Card Issuing Authority shall cause an enquiry with respect to entitlement of the ration card of such person in a particular category keeping in view the particulars furnished by the applicant and after having been satisfied with the categorization may issue a ration card:

Provided that if the concerned Ration Card Issuing Authority does not find the application suitable for issue of ration card after the enquiry, he shall, after recording the reasons in writing, refuse to issue ration card, and communicate its decision to the applicant within the period stipulated in sub-clause (3).

(3) Every application made under clause (1) shall be disposed of within 30 days from the date of application.”;

(2) *omit* clause 8;

(3) For clause 13, substitute the following clause:—

**“13. Correction of name, address etc. in a ration card.** – In the event of any spelling mistake in name on the ration card in use, address etc., the holder of the ration card may apply to the Ration Card Issuing Authority in Form V-U (Schedule – G2) and the authority concerned shall after making such enquiry as he may think fit, allow the changes as prayed for.”;

(4) after clause 13, *insert* the following clauses:—

**“13A. Change of Fair Price Shop.** – A person may apply for change of location of the Fair Price Shop as recorded in his Ration Card in Form VI-U (Schedule – G3) and the Ration Card Issuing Authority may after examining the application form, allow the changes as prayed for.

**13B. Exclusion of name from eligible beneficiaries list.**– A person may apply for exclusion of his name or name of any member of his family from a beneficiary list in Form VII-U (Schedule – G4) and the Ration Card Issuing Authority may, after such verification, as he may think fit, allow the exclusion as prayed for.”;

(5) *omit* “Schedule–C”, “Schedule –D” and “Schedule – E”;

(6) for “Schedule- G”, substitute the following Schedules:—



**“Schedule - G**

Government of West Bengal

Form: III-U (Application form for Inclusion in NFSA/RKSY eligible Family List in urban area)

[see clause 4(1)(i)]

To  
Sub Divisional Controller Food & Supplies ..... / Rationing Officer, .....

District —

Sir,

None of the member of my family has been included in the Rajya Khadya Suraksha Yojana (RKSY) / National Food Security Act (NFSA) List.. I apply for inclusion of names.

Ward No. — Corporation /Municipality

Enumeration Block No.—

Address —

Mobile No. (of any family member) —

If Ration Card is possessed/held at present, please mention present Ration Card no., Folio no., Name & No. of the Ration Shop** and Type of Ration Card (APL/BPL/AAJ)**	AHL TIN**	Name of the Members of Family	Father's Name	Mother's Name	Gender	EPIC no. or Aadhaar no.	Relation with Head of the Family (in case of Head of the family, please mention as "Head")	Date of Birth/Age (as on 1st January of current year)	Reason(s) for inclusion (please mention the appropriate sl. no. of Deprivation. Index (s) as noted on the reverse side)

\*Please write the name of the Ration Shop and Number in the first column. In case of other members of the family mention Ration Card no., Folio no., name of the Ration Shop\*\* and no., type of Ration Card \*\* AHL TIN.

I do hereby also declare and affirm that —

(1) The auto exclusion ..... indices as referred on the reverse page is/are applicable in case of my family (write the SI. No. of the Depreciation Index) / (2) None/is applicable.

Please strike out which is not inapplicable between (1) &amp; (2)]

Signature of Applicant

..... ✕ ..... ✕ ..... Return this portion to the Applicant ..... ✕ ..... ✕ .....

The application form III-U (for inclusion in the NFSA/RKSY eligible Family List) has been received from Shri / Smt. ....  
Address ....., Ward no. ....

Signature of Authority (with Seal)

[see overleaf]



Sl. No.	Deprivation Criteria
1	The family lives in house with wall and roof made of grass/straw/bamboo/wood/mud
2	The family lives in house with roofs covered with Tali/GI/ Tin/Asbestos and having earthen wall or wall made of un-burnt brick or wood/stone
3	There is no source of drinking water near the house
4	The family does not have any electric connection
5	The family has no concrete latrine
6	Such family that does not have any male member within the age group between 16-59 years and head of the family is a female
7	The family belongs to SC category
8	The family belongs to ST category
9	Such family having no literate adult member
10	Such family that does not have any adult member having primary education
11	Such family having one of the members is handicapped/suffering from prolonged diseases
12	a) Peddler/Cobbler/Hawker b) Construction worker/Plumber/Mason/Labour/Dyer/Welder/Security Guard c) Maid Servant/Worker/Tailor d) Helper/Transport labour/Driver/Conductor/Helper of the Driver and Conductor/Garowan/Rickshaw Puller e) Washerwoman/Chowkider f) Coolie/Porter
13	Head of the family: Staff of a shop/Sahayak/Helper/Peon of a small concern/Ardali/Waiter/Electric mechanic/Mechanic/Repairing workmen
14	Head of the family works on daily wage or weekly wage
15	Such family that has no permanent job & source of income is mainly from Pension/interest and/or rent
16	Shelter less family
17	Such family living in a single room with Kachha wall and Kachha roof
18	One who lives on Destitution or mendicancy (begging)/Rag-picking/Sweeping/Scavenging/Gardening
19	Such family who does not have income
20	All adult members who work on irregular or daily wage basis
21	The Head of the family is minor
22	All members of a family within the age group between 18-60 years are either handicapped or have been suffering from prolonged diseases
23	All members of a family above 65 years or either handicapped or have been suffering from prolonged diseases
24	Not any of the above but the family is insolvent, want to have food-grains through Ration

The indices for Auto Exclusion — For Urban areas

- (1) Such family having house with 3 or more than 3 rooms made of concrete wall and roof.
- (2) Such family having one of the following consumer goods -
  - a) Four-wheeler Motorized Car
  - b) AC Machine
  - c) Computer or Laptop with internet facilities
- (3) Such family having any 3 of the following consumer goods -
  - a) Refrigerator
  - b) Landline Telephone
  - c) Washing Machine
  - d) Two-wheeler Motorized Vehicle
- (4) Such family of which any member is a Gazetted or non-Gazetted employee of State / Central / Govt. Undertaking / Govt. Aided / Statutory / Autonomous bodies
- (5) Any person who pays Income Tax or Professional Tax



Schedule - G1  
Government of West Bengal

Form: IV-U (Application form for Inclusion of name(s) of one or more than one member of the already Included family in  
NFSA/RKSY Eligible beneficiaries' List in urban area)  
[see clause 4(I)(ii)]

To  
Sub Divisional Controller Food & Supplies ..... / Rationing Officer, .....

District —

Sir,

Some of the members of my family have been included in the Rajya Khadya Suraksha Yojana (RKSY) / National Food Security Act (NFSA) List. But the name(s) of member/  
members has / have not been included in the list. I apply for enlistment of his / her / their name(s) in the list.

Ward No. —

Corporation /Municipality

Enumeration Block No.—

Address —

Mobile No. (of any family member) —

Mention the name / names of the members of the family for whom Ration card are being sought for	Father's Name	Mother's Name	Gender	Epic no. or Aadhaar no.	Date of Birth/Age (as on 1st January of current year)	Name of the Head of the family / member of the family who possesses the card of NFSA / RKSY	NFSA / RKSY Card No.	Type of Card (AAY / PHH / SPHH / RKSY-I / RKSY-II)	State the relation between head of the family or the other card holders and the persons for whom card is being sought for (i.e. relation with the persons as mentioned in column no.5 & column no.1)	State reason for non inclusion in the NFSA/RKSY list (in case of new born baby/change of places due to marriage/non enlistment in the SECC list/in case of other reasons, state in details) *

\* In case of new born baby / change of place due to marriage or any other reason - birth registration no. or birth certificate or Card surrender and transfer certificate are mandatory.

Signature of Applicant

.....✕.....✕..... Return this portion to the Applicant .....✕.....✕.....

The application form IV-U for inclusion of name(s) of one or more than one members of the already included family in NFSA / RKSY Eligible beneficiaries' List) has been received from Shri / Smt. ...., Address ....., Ward No. ....

[see overleaf]

Signature of Authority (with Seal)

Schedule - G2  
Government of West Bengal

Form: V-U (Application form for Correction of Name & Address for one or more than one members of the already included families under NFSA/RKSY in urban area)  
[see clause 13]

To  
Sub Divisional Controller Food & Supplies....., / Rationing Officer.....

District —

Sir,

The names of the members, as noted here-in-under, have already feature in the Rajya Khadya Suraksha Yojana (RKSY) / National Food Security Act (NFSA) List. I /we apply for change of name / father's or husband's name / address in the Ration Card.

Ward No. —

Corporation /Municipality

Enumeration Block No.—

Address —

Mobile No. (of any family member) —

Name as recorded in the card at present	Card No.	Type of Card (AAY/PHH/SPHH/RKSY-I/RKSY-II etc.)	Name that requires to be recorded after correction	Father's or Husband's Name that requires to be recorded after correction	Address that requires to be recorded after correction

I /We submit the following documents (s) for correction of name / father's name / husband's name / address.

Birth Certificate/ Aadhaar Card/ Voter ID Card/ MGNREGA Card/Kishan Credit Card/Photocopy of the first page of Bank Pass Book/ Photocopy of the Driving Licence / Photocopy of Passport/ Ration card issued before January 2016

\_\_\_\_\_  
Signature of Applicant

.....✂.....✂..... Return this portion to the Applicant .....✂.....✂.....

The application form V-U for Correction of Name & Address for one or more than one member of the already included families under NFSA/RKSY has been received from Shri / Smt ....., Address....., Ward no. ....

\_\_\_\_\_  
Signature of Authority (with Seal)

[see overleaf]



**Schedule - G3  
Government of West Bengal**

Form: **VI-U** (Application form for Change of Ration Shop (FPS) in respect of families already Included in NFSA/RKSY eligible family List)  
(Please fill PART-I or PART-II or PART-III whichever is applicable)  
[see clause 13A]

To  
Sub Divisional Controller Food &Supplies ..... / Rationing Officer,.....

District —

Sir,

The names of the members, as noted here-in-under has appeared in the Rajya Khadya Suraksha Yojana (RKSY) / National Food Security Act (NFSA) List. I / We apply for change of the Fair Price Shop (FPS) as recorded in the Ration Card.

Ward No. - Corporation / Municipality-

Enumeration Block No. - Address - Mobile No. (of any family member) -

**PART-I : FPS shifting for all members of family**

Name of the beneficiary	Card No.	Type of Card (AAY/PHH/ SPHH/ RKSY-I/ RKSY-II)	Father's/Husband's name	Name of the Head of the family	Mention the name & no. of Ration Shop as recorded in the Ration Card	Mention the name and no. of the Dealer of the Ration Shop of your Choice / Preference	Reason for change of Ration Shop

**OR**

**PART-II : Change of FPS due to shifting of a member from one family to another family due to marriage etc.**

Name of the applicant	Ration Card No. of the applicant	Type of Card (AAY/PHH/SPHH/RKSY-I/RKSY-II )	Ration Card no. of Head of the Family where the applicant has been shifted	Relationship of the applicant with of Head of the Family where shifting is requested

OR

**PART-III : Change of FPS for shifting more than one member to a new address**

Name of the applicant	Ration Card No. of the applicant	Type of Card (AAY/PHH/SPHH/RKSY-I/RKSY-II )	Ration Card no. of Head of the Family *	Name of FPS where shifting is applied for

\*Please write "Head" against Head of the Family.

Signature of Applicant

..... ✂ ..... ✂ ..... Return this portion to the Applicant ..... ✂ ..... ✂ .....

The application form VI-U (for Change of Ration Shop in respect of families already Included in NFSA/RKSY eligible family list ) has been received from Shri / Smt. ....  
 ....., Address....., Ward no. ....

[see overleaf]

Signature of Authority (with Seal)



**Schedule - G4**  
**Government of West Bengal**

Form: VII-U (Application form for exclusion of name from Ration Card NFSA/RKSY Eligible beneficiaries' List in urban area)  
[see clause 12B]

To  
Sub Divisional Controller Food & Supplies..... / Rationing Officer, .....

District -

Sir,

I would like to request you to please exclude My name/ Name of my family member name from Rajya Khadya Suraksha Yojana (RKSY) / National Food Security Act (NFSA) List. Enclosed is the original card(s)

Ward No. -

Corporation / Municipality -

Enumeration Block No. -

Address -

Mobile No. (of any family member) -

NFSA/RKSY card no.	Card type (AAY/PHH/SPHH/RKSY-I/RKSY-II etc.)	Name of Head of the Family	Name of the other family member of the family who possesses the card of NFSA / RKSY	Reason for exclusion from the NFSA/RKSY *#.

\* If surrender application submitted due to death of any family member, please mention date of death. Submission of death registration certificate is mandatory

\_\_\_\_\_  
Signature of Applicant

..... ✂ ..... ✂ ..... Return this portion to the Applicant ..... ✂ ..... ✂ .....

The application form VII-U for Exclusion of name(s) from NFSA/RKSY Eligible beneficiaries' List has been received from Shri / Smt.....  
....., Address....., Ward no.....

\_\_\_\_\_  
Signature of Authority (with Seal)

- # Reason for Surrender —
- (1) Death of family member
  - (2) Other reasons.”.

By order of the Governor,

ANIL VERMA  
Principal Secy. to the Govt. of West Bengal & Food Commissioner,  
Food and Supplies Department.